

Attention: Concurrent Enrollment Candidate

Fall 2017 – **DSU NORTH PLAZA BUILDING REGISTRATION INFORMATION**

**Before reading any further, you must have completed your one-time application to DSU. If you have not been admitted yet, you must complete the online application [concurrent.dixie.edu/admission](http://concurrent.dixie.edu/admission). Approximately two weeks after you have completed the application process, you will receive, by regular mail, an acceptance letter from DSU including your 8-digit Dixie ID. If you think you may have applied in the past but did not actually register for courses, please call Sheila Cannon at 652-7739 and she can verify your status.**

- Attached please find a registration form for DSU Concurrent Enrollment classes at the North Plaza Building on the main campus. Registration for classes at North Plaza Building began on Monday, August 21, 2017. NOTE: If you are registered at the high school and the CE class shows in Power School, you are **NOT** automatically registered at DSU. A completed registration form with all required documentation is required to complete this process.
- This form is **NOT** for courses which will be taught for university credit on your high school campus. Forms for these courses will be available in your class during your first week of school in August of 2017. Please remember that you will receive both university and high school credit for this registration so again, make sure you have talked to your high school counselor. Also remember that the two registrations are independent of each other. You must submit a registration form to the university to be placed in the university course.
- **All registration forms are due in the DSU Concurrent Enrollment Office on or before Friday, Aug 18, 2017. You may deliver the form to the Concurrent Enrollment Office, which is located at 46 South 1000 East in St. George, M-F, 8 am-5 pm. Do NOT submit this form to your high school counselors. Registrations will be processed on a first-come, first-registered basis. Once the class limit has been met, registration will close for that class.**
- Partial tuition payments and the admission fee will be paid online through your MyDixie account. Your balances will not be visible until after July 1, 2017 so you will not need to pay until after that date.
- If you have just completed the one-time admission online, at the same time you are submitting this spring semester registration form, make sure that you attach a high school transcript and placement test scores to the registration form. Approximately two weeks after you submit your registration form, please check your MyDixie account (your DSU Power School) for confirmation of your class registration as well as a receipt for your partial tuition payment. The link is located in the upper right hand corner of the DSU website homepage – [www.dixie.edu](http://www.dixie.edu). You will need your Dixie ID# to log in to your account. There is an option in the login to choose “Forgot Pin” if you cannot remember what you have set up. You may also call the helpdesk at 879-4357 for assistance in recovering your login information. You will have received an admission letter from us a few weeks after completing the online admission form. If you are just now completing the admission form, you will need to wait for your admission letter to be able to log on to your MyDixie account.
- Parent Permission Form. A signed permission form is required to process any registrations. The form is on the back of the registration form itself. Please have your parent read it carefully and sign. Unsigned forms will be returned to you and you may lose your registration spot because of the delay.
- **For questions, please call Sheila Cannon, 652-7739, M-F, 8am-5pm or email her at [sheila.cannon@dixie.edu](mailto:sheila.cannon@dixie.edu)**

**Only for North Plaza Building Registrations – DUE FRIDAY, AUG. 18, 2017**  
**Please read instructions on attached page before completing the form**

DSU ID (If you have one): \_\_\_\_\_ Name: \_\_\_\_\_ High School: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

If you are planning to take CE courses on the high school campus, you will receive a separate registration form in August. Make sure to get all required signatures on all forms.

Fall 2016 - DSU North Plaza Building – 46 South 1000 East – St. George, Utah – Be sure that this registration fits with your CCR at the high school.									
**DSU partial tuition and fees will be posted on your MyDixie account. <u>No payment is required at this time.</u> Please see payment options on <a href="https://concurrent.dixie.edu/">https://concurrent.dixie.edu/</a> after July 1, 2017.									
CRN	Course #	Name	Days	Time	Test Score*	Prereq*	Credits	Partial Tuition	V To Register
42462	NURS 1005	Certified Nursing Assistant (req. with NURS 1007) <i>Requires immunizations, drug test, background check, scrubs, stethoscope, blood pressure cuff and textbook.</i>	MTWR	7:30-9:00am	N	N	4	\$20+\$40	
--	NURS 1007	Nursing Assistant Clinical (req. with NURS 1005)	TBA	TBA	N	N	0	--	
43011	PSYC 1010	Introduction to Psychology	MWF	12:00-12:50	N	N	3	\$15	
42762	HIST 2700	U.S. History to 1877 (must take HIST 2710 Spring semester to meet high school, and college, graduation requirement)	MWF	12:00-12:50	Y	N	3	\$15	
42870	POLS 1100	American Government	MWF	12:00-12:50	Y	N	3	\$15	
42737	COMM 2110 60 V	Interpersonal Communications	TR	12:00-1:15	N	N	3	\$15	
41188	ART 1010 60 V	Intro to Art	MW	12:00-1:15	N	N	3	\$15 +\$10	
41128	ENGL 1010 60 V	Introduction to Writing (LIB 1010 req with ENGL)	TR	12:00-1:15	Y	N	3	\$15	
41129	LIB 1010 60 V	Information Literacy (req with ENGL 1010)	Online	Online	Y	N	1	\$5	
42738	MDIA 1380 60 V	Intro to Television Production (req w/ MDIA 1385)	MW	12:00-12:50	N	N	2	\$10	
42739	MDIA 1385 60 V	Intro to Television Prod Lab (req with MDIA 1380)	TBA	TBA	N	N	1	\$5	

**Do not include payment at this time. Once you are enrolled, you will log on to your MyDixie account and pay any balance owing online after July 1, 2017**

\*See course descriptions with prerequisites and placement test requirements at [concurrent.dixie.edu](https://concurrent.dixie.edu/), click on More Information, then Course Descriptions

Registration forms, test scores (if required) and high school transcripts are due no later than Friday, Aug 19, 2017 at the DSU Concurrent Enrollment Office, which is located at 46 South 1000 East in St. George. **LATE REGISTRATION FORMS WILL NOT BE ACCEPTED.**

By signing below, we understand that registering for University credit will generate a permanent transcript from which courses cannot be erased unless the student withdraws according to appropriate University policy and within set deadlines. A student signature also allows DSU Concurrent Enrollment staff to talk with parents regarding registration issues. The Student/Parent Permission Form attached to this registration form must also be completed.

Print Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent's Name \_\_\_\_\_ Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_



**PARTICIPATING STUDENT INFORMATION**

Legal Name: \_\_\_\_\_ Gender: \_\_\_\_\_  
Birthdate (mm/dd/yyyy): \_\_\_\_\_ High School: \_\_\_\_\_  
Student Phone: \_\_\_\_\_ Student Email: \_\_\_\_\_

**2017-2018 UTAH SYSTEM OF HIGHER EDUCATION  
CONCURRENT ENROLLMENT PROGRAM PARENT PERMISSION FORM**

***Concurrent Enrollment Program Terms and Conditions***

- 1. Concurrent Enrollment (CE) provides high school students an opportunity to take classes that earn both high school and college credit.
- 2. CE classes are college classes that require rigorous academic work. Course content may include controversial cultural, religious, political, aesthetic and human sexuality topics. Students must have the maturity to engage with the material in an academically appropriate manner and the organization and time management skills to complete more rigorous and demanding work than is required in high school. Students must also meet all college/university prerequisite requirements before enrolling in a CE class.
- 3. The CE program is open to students in grades 11 and 12; students in grades 9 and 10 may be admitted on a case-by-case basis. Students must be enrolled in a Utah public high school and be counted in the average daily membership. Students who have received a diploma, whose class has graduated from high school, or who have participated in graduation exercises are not eligible to participate in the CE program. Home-schooled students are eligible to participate in CE classes with permission from their local resident high school. Home-schooled students are subject to the same obligations as any student in the CE program.
- 4. Students may enroll in up to 30 CE credits per year. A CE class may not be repeated.
- 5. CE class registrations and grades, including withdrawals, are recorded on permanent high school and college transcripts, which may later impact eligibility for scholarships and financial aid and admission to certain college or university academic programs.
- 6. Withdrawing from or failing a CE class may impact a student's ability to receive financial aid in the future or enroll in additional CE classes.
- 7. SUBMITTING THIS FORM DOES NOT ENROLL THE STUDENT IN CE CLASSES. Students must complete the college or university's online enrollment process and pay CE class tuition.
- 8. A student who wishes to withdraw from a CE class must do so through his/her high school AND the college/university.
- 9. Although CE credit transfers from one Utah public institution to another, students should consult a college/university academic advisor to make class choices that meet their educational goals and transfer as equivalent credit.
- 10. CE students must abide by the college/university Student Code of Conduct and the high school Student Code of Conduct.
- 11. Students must contact the college/university CE administrator to request accommodations for a disability that may be required under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act.

**STUDENT ACKNOWLEDGEMENTS**

- I have read and understand the terms and conditions of the CE program and wish to participate.
- I agree to abide by the terms and conditions of the CE program or risk loss of CE credit or removal from the CE program.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENT/GUARDIAN PERMISSION TO PARTICIPATE**

- I have read and understand the terms and conditions of the CE program and give permission for my child to participate.
- I understand that my child must abide by the terms and conditions of the CE program or risk loss of CE credit or removal from the CE program.

Under FERPA, an institution may disclose a student's education records to parents without the student's consent if the student is a minor and the parents claim the student as a dependent for federal taxes. The education records shared are limited to the classes in which a student is enrolled and tuition or fees owing for the classes.

*I claim this student as a dependent.* \_\_\_ Yes \_\_\_ No

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Phone: \_\_\_\_\_ Parent/Guardian Email: \_\_\_\_\_