



FRESHMAN & SOPHOMORES BY EXCEPTION REQUEST—2017-18

State Concurrent Enrollment policy limits the participation of students in concurrent enrollment to Juniors and Seniors only. There is a clause that allows for freshman and sophomores by exception, to allow students who are academically ready to participate in college/university level coursework. This form addresses those issues that will determine the readiness of the student to participate as a sophomore and provide the ability to request review. The criteria are as follows:

1. The student has a minimum of a 3.5 GPA on their most recent school transcript reflecting coursework for the 8th and 9th grade. If the student cannot provide a transcript from a public high school or charter school, the student is required to provide ACT or Accuplacer test scores which indicate “college readiness” benchmarks have been met.
2. The student has an ACT composite score of 22 or better. Other placement scores may be reviewed such as Accuplacer if the student has not taken the ACT. Specific test score may carry more weight depending on the class being requested.
3. The coursework must fall in line with the CCR plan on record for the student, indicated by counselor signature.
4. The student has taken all qualifying or prerequisite coursework required for entrance into CE class.
5. The student recognizes by submitting this request that they will be enrolled as a university student with no special consideration given to their high school status with regards to their academic performance in the class and that all university policies are expected to be followed and adhered to while enrolled in the concurrent enrollment course(s). The student and parent also recognize that curriculum and course requirements will not be changed to accommodate students who choose to enroll in the course at a young age.
6. Approval and recommendation by their parent, high school counselor, principal, high school CE instructor or DSU Department Chair, and the university Director of Concurrent Enrollment.
7. A separate request for exception form must be turned in for each concurrent enrollment class requested.
8. Submit this form and all required testing and transcripts to DSU’s Director of Concurrent Enrollment, Kevin Simmons, at kevin.simmons@dixie.edu or fax to (435) 879-4031. The Exception Application will be reviewed at the university level upon submission and, upon approval, the student will be contacted with registration information.

Each party below, by signature has read and agrees to the stipulations above, recommends the participation and requests that this sophomore student be enrolled in DSU Concurrent Enrollment eligible courses.

_____ HS _____	_____	Date: _____
Student Name (Printed)	Student Signature	

_____	_____	Date: _____
Parent Name (Printed)	Parent Signature	

_____	Date: _____	_____	Date: _____
High School Counselor Signature		Principal Signature	

_____	-OR-	_____	Date: _____
High School CE Instructor Signature		DSU, Dept. Chair	

_____	Date: _____
DSU, CE Director	

Rational (reason for exception)

Common Exceptions (check if applicable)

- ACCT 1010 (instructor & counselor approval)
- ART 1010 (Accuplacer score: reading 66 & writing 76 or ACT score of 17 & 17 respectively)
- BIO 1010/15 or 1610/15 (Complete 9th grade Honors Biology with a B average or better and score a level 4 on the SAGE exam)
- CHEM 1010/15 (Complete 9th grade Honors Biology with B average or better)
- CHEM 1110/15 (Complete 9th grade Honors Biology with B average or better and score an 89+ on the math section of the Accuplacer)
- COMM 2110 (counselor & CE director approval)
- CS 1400 (strong math skills & counselor approval)
- CS 1410 (completed CS 1400 with a B or better in Fall)
- HLOC 1000 (instructor & counselor approval)
- HUM 1010 (counselor & CE director approval)
- MKTG 2550 (successful completion of 9th grade marketing)
- MGMT 1650 (instructor & counselor approval)
- MUSC 1010 (Accuplacer score: reading 66 & writing 76 or ACT score of 17 & 17 respectively)
- POLI 1100 (Accuplacer Reading score of 66 or an ACT Reading score of 17 and have counselor & CE director approval)
- WEB 1400 (instructor & counselor approval)

(Other)

<input type="checkbox"/>	_____	_____	_____
	Course Prefix and number	Course Title	Credit
<input type="checkbox"/>	_____	_____	_____
	Course Prefix and number	Course Title	Credit