

Attention: Concurrent Enrollment Candidate

Fall 2018 – **DSU PRIORITY ONLINE COURSE REGISTRATION INFORMATION**

Before reading any further, you must have completed your one-time application to DSU. If you have not been admitted yet, you must complete the online application concurrent.dixie.edu/admission. Approximately two weeks after you have completed the application process, you will receive, by regular mail, an acceptance letter from DSU including your 8-digit Dixie ID. If you think you may have applied in the past but did not actually register for courses, please call Sheila Cannon at (435) 652-7739 and she can verify your status.

- Attached is your priority registration form for DSU Concurrent Enrollment classes offered online through the main campus. *If you attend an online charter school and live in Washington County, you may also take live CE courses on the main campus. Contact the concurrent enrollment office for courses, times and availability.*
- This form is **NOT** for courses taught for university credit on your high school campus (including online schools) or on the main campus of the university. Classes in those locations have forms of their own, which need to be filled out separately. Please remember that you will receive both university and high school credit for this registration so again, make sure you have talked to your high school counselor.
- **IMPORTANT!** Registering for CE classes at your high school only shows your intent to do CE and does not place you into classes at the university. You must submit this form to Dixie State to be placed in the university course.
- **Priority registration forms are due in the DSU Concurrent Enrollment Office between Monday, April 02 and Friday, May 18, 2018. You may either mail the form to the Concurrent Enrollment Office at 225 South University Ave. St. George, UT 84770 or deliver them to our physical address, which is located at 46 South 1000 East in St. George, M-F, 8 am to 5 pm. Do NOT submit this form to your high school counselors. Registrations will be processed on a first-come, first-registered basis. Once the class size limit is met, registration will close for that class.**
- Partial tuition payments will be paid online through your MyDixie account. Your balances may not be visible until after July 1, 2018 so you will not need to pay until after that date.
- Make sure that you attach a high school transcript (or had one sent) and any necessary placement test scores, to the registration form. Approximately one week after you submit your registration form, please check your MyDixie account for confirmation of your class registration. You may also check the receipt of any payments here. The link is located in the upper right hand corner of the DSU CE homepage – www.concurrent.dixie.edu. You will need your Dixie ID# and password to log in to your account. There is an option on the bottom of the page at <https://concurrent.dixie.edu/admission/> if you have forgot either. You may also call the helpdesk at (435) 879-4357 for assistance in recovering your login information.
- **Parent Permission Form** A signed permission form is required to process any registrations. The form is on the back of the registration form itself. Please have your parent read it carefully and sign. Unsigned forms will be returned to you and you may lose your registration spot because of the delay.
- **For questions, please call Sheila Cannon, (435) 652-7739, M-F, 8am-5pm or email her at sheila.cannon@dixie.edu**

Only for DSU Online Class Registrations – DUE FRIDAY, MAY 18, 2018
Please read instructions on attached page before completing the form

DSU ID (If you have one): _____ Name: _____ High School: _____ Contact Phone: _____

If you are planning to take CE courses on the high school or university campus, you will need a separate registration form. Check with your counselor to make sure classes fit your CCR plan.

V To Register	CRN	Course #	Name	Days/Time	Prerequisite Course/Test Scores	Credits	Tuition + Fees	Do not include payment at this time. Once you are enrolled, you will log on to your MyDixie account and pay any balance owing online after July 1, 2018
		ART 1010	Introduction to Art	Online	N	3	\$15	
		ART 1100	Design for Non-Majors (Drawing)	Online	N	3	\$15	
		BIO 1010	General Biology	Online	N	3	\$15	
		CHEM 1010	Introduction to Chemistry	Online	N	3	\$15	
		COMM 2110	Interpersonal Communication	Online	N	3	\$15	
		ENGL 1010	Introduction to Writing	Online	ACT score of 17 English & 17 Reading or Accuplacer score of 76 English & 66 Reading	3	\$15	
		ENGL 2010	Intermediate Writing	Online	"C" in ENGL 1010 or 28+ English & 17+ Reading ACT or AP Lang./Lit. Exam Score of 3-5	3	\$15	
		FSHD 1500	Human Development Lifespan	Online	N	3	\$15	
		GEO 1010	Introduction to Geology	Online	N	3	\$15+\$25	
		HIST 1700	American Civilizations	Online	ACT Reading 17+	3	\$15	
		HUM 1010	Humanities Through the Arts	Online	N	3	\$15	
		IT 1200	A+ Computer Hardware/Windows OS	Online	N	3	\$15+\$25	
		MATH 1030	Quantitative Reasoning	Online	"C" ave. HS Sec. Math 1, 2 & 3	3	\$15	
		MATH 1040	Introduction to Statistics	Online	"C" ave. HS Sec. Math 1, 2 & 3	3	\$15+\$15	
		MATH 1050	College Algebra/Pre-Calculus	Online	"C" ave. HS Sec. Math 1, 2 & 3	4	\$20+	
		MUSC 1010	Introduction to Music	Online	N	3	\$15	
		FSHD 1020	Science Foundations of Nutrition	Online	N	3	\$15	
		POLS 1100	American Government	Online	ACT Reading 17+	3	\$15	
		PSY 1010	General Psychology	Online	N	3	\$15	
		PSY 1100	Human Development	Online	N	3	\$15	
		SOC 1010	Intro to Sociology	Online	N	3	\$15	
		WEB 1400	Web Design I	Online	N	3	\$15	

*See course descriptions with prerequisites and placement test requirements at concurrent.dixie.edu, click on More Information, then Course Descriptions



PARTICIPATING STUDENT INFORMATION

Legal Name: _____ Gender: _____
Birthdate (mm/dd/yyyy): _____ High School: _____
Student Phone: _____ Student Email: _____

**2018-2019 UTAH SYSTEM OF HIGHER EDUCATION
CONCURRENT ENROLLMENT PROGRAM PARENT PERMISSION FORM**

Concurrent Enrollment Program Terms and Conditions

1. Concurrent Enrollment (CE) provides high school students an opportunity to take classes that earn both high school and college credit.
2. CE classes are college classes that require rigorous academic work. Course content may include controversial cultural, religious, political, aesthetic and human sexuality topics. Students must have the maturity to engage with the material in an academically appropriate manner and the organization and time management skills to complete more rigorous and demanding work than is required in high school. Students must also meet all college/university prerequisite requirements before enrolling in a CE class.
3. The CE program is open to students in grades 11 and 12; students in grades 9 and 10 may be admitted on a case-by-case basis. Students must be enrolled in a Utah public high school and be counted in the average daily membership. Students who have received a diploma, whose class has graduated from high school, or who have participated in graduation exercises are not eligible to participate in the CE program. Home-schooled students are eligible to participate in CE classes with permission from their local resident high school. Home-schooled students are subject to the same obligations as any student in the CE program.
4. Students may enroll in up to 30 CE credits per year. A CE class may not be repeated.
5. CE class registrations and grades, including withdrawals, are recorded on permanent high school and college transcripts, which may later impact eligibility for scholarships and financial aid and admission to certain college or university academic programs.
6. Withdrawing from or failing a CE class may impact a student's ability to receive financial aid in the future or enroll in additional CE classes.
7. **SUBMITTING THIS FORM DOES NOT ENROLL THE STUDENT IN CE CLASSES.** Students must complete the college or university's online enrollment process and pay CE class tuition.
8. A student who wishes to withdraw from a CE class must do so through his/her high school AND the college/university.
9. Although CE credit transfers from one Utah public institution to another, students should consult a college/university academic advisor to make class choices that meet their educational goals and transfer as equivalent credit.
10. CE students must abide by the college/university Student Code of Conduct and the high school Student Code of Conduct.
11. Students must contact the college/university CE administrator to request accommodations for a disability that may be required under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act.

STUDENT ACKNOWLEDGEMENTS

- I have read and understand the terms and conditions of the CE program and wish to participate.
- I agree to abide by the terms and conditions of the CE program or risk loss of CE credit or removal from the CE program.

Student Signature: _____ Date: _____

PARENT/GUARDIAN PERMISSION TO PARTICIPATE

- I have read and understand the terms and conditions of the CE program and give permission for my child to participate.
- I understand that my child must abide by the terms and conditions of the CE program or risk loss of CE credit or removal from the CE program.

Under FERPA, an institution may disclose a student's education records to parents without the student's consent if the student is a minor and the parents claim the student as a dependent for federal taxes. The education records shared are limited to the classes in which a student is enrolled and tuition or fees owing for the classes.

I claim this student as a dependent. ___ Yes ___ No

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Phone: _____ Parent/Guardian Email: _____