

Attention: Concurrent Enrollment Candidate

Spring 2019 – **DSU ONLINE COURSE REGISTRATION INFORMATION**

**Before reading any further, you must have completed your State DSU Concurrent Enrollment application. If you did not take a CE class this fall you'll need to do this—even if you have previously been admitted to DSU. The State CE application can be accessed from our web page [www.concurrent.dixie.edu/admission/](http://www.concurrent.dixie.edu/admission/). Approximately 24-48 hours later, you should be able to access your Dixie ID# from the bottom of that same web page. If you think you may have applied in the past but did not actually register for courses, please call Sheila Cannon at 652-7739 and she can verify your status.**

- Attached is your CE registration form for DSU Concurrent Enrollment classes offered online through the main campus. Registration for Online classes at DSU began on Thursday, Nov. 15, 2018 and ends Friday, Jan. 11<sup>th</sup>, 2019. *If you attend an online charter school and live in Washington County, you may also take live CE courses on the main campus. Contact the Concurrent Enrollment office for courses, times and availability.*
- This form is **NOT** for courses taught for university credit on your high school campus (including online schools) or on the main campus of the university. High school campus CE courses have their own registration form listed under your high school's name on <https://concurrent.dixie.edu/registration/>. Please remember that you will receive both university and high school credit for this registration, so again, make sure you have talked to your high school counselor.
- **IMPORTANT!** Registering for CE classes at your high school only shows your intent to do CE and does not place you into classes at the university. You must submit this form to Dixie State to be placed in the university course.
- **Priority registration forms are due in the DSU Concurrent Enrollment Office between Thursday, Nov. 15 and Friday, Jan. 11, 2019. You may either mail the forms to the Concurrent Enrollment Office at 225 South University Ave. St. George, UT 84770 or deliver them to our physical address, which is located at 46 South 1000 East in St. George, M-F, 8 am to 5 pm. Do NOT submit this form to your high school counselors unless requested to do so. Registrations will be processed on a first-come, first-registered basis. Once the class size limit is met, registration will close for that class.**
- Partial tuition payments will be paid online through your MyDixie account. Your balances may not be visible until after Jan. 11, 2019 so you will not need to pay until after that date.
- Make sure that you attach a high school transcript (or had one sent) and any necessary placement test scores, to the registration form. Approximately one week after you submit your registration form, please check your MyDixie account for confirmation of your class registration. You may also check the receipt of any payments here. The link is located in the upper right hand corner of the DSU CE homepage – [www.concurrent.dixie.edu](http://www.concurrent.dixie.edu). You will need your Dixie ID# and password to log in to your account. There is an option on the bottom of the page at <https://concurrent.dixie.edu/admission/> if you have forgot either. You may also call the helpdesk at (435) 879-4357 for assistance in recovering your login information.
- **For questions, please call Sheila Cannon, (435) 652-7739, M-F, 8am-5pm or email her at [sheila.cannon@dixie.edu](mailto:sheila.cannon@dixie.edu)**

**Only for DSU Online Class Registrations – DUE FRIDAY, JAN. 11, 2019**  
Please read instructions on attached page before completing the form

DSU ID (If you have one): \_\_\_\_\_ Name: \_\_\_\_\_ High School: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

If you are planning to take CE courses on the high school or university campus, you will need a separate registration form. Check with your counselor to make sure classes fit your CCR plan.

✓ To Register	CRN	Course #	Name	GE Req.	Prerequisite Course/Test Scores	Credits	Tuition + Fees	Do not include payment at this time. Once you are enrolled, you will log on to your MyDixie account and pay any balance owing online after Jan. 11, 2019
		ART 1010	Introduction to Art	AR	N	3	\$15	
		COMM 2110	Interpersonal Communication	SS	N	3	\$15	
		FSHD 1020	Science Foundations of Nutrition	LS	N	3	\$15	
		FSHD 1500	Human Development Lifespan	SS	N	3	\$15	
		HLOC 1000	Medical Terminology	--	N	2	\$10	
		MATH 1010	Intermediate Algebra	Prerequisite	"C" ave. HS Sec. Math 1, 2 & 3	4	\$20 + \$130	
		MATH 1040	Introduction to Statistics	MA	"C" ave. HS Sec. Math 1, 2 & 3	3	\$15+ \$110	
		MATH 1050	College Algebra/Pre-Calculus	MA	"C" ave. HS Sec. Math 1, 2 & 3 and A Math placement test score of 23+ ACT or 46+ ALEKS	4	\$20+ \$110	
	22740	WEB 1400-41V	Web Design I	--	N	3	\$15+ \$25	

\*See course descriptions with prerequisites and placement test requirements at [concurrent.dixie.edu](http://concurrent.dixie.edu), click on More Information, then Course Descriptions

**\*\*Registration does not guarantee enrollment, as all classes are first-come, first-served and will close when class size limits have been met.**

➤ **MOST CLASSES (NO LONGER LISTED) WERE FILLED BEFORE THE CHRISTMAS BREAK.**

**PAPERWORK DUE IMMEDIATELY.** A copy of your high school transcript and required test scores (as indicated above) must be submitted with this registration form. Please return all required paperwork to your high school counseling office no later than Friday, January 4, 2019. They will collect all of the paperwork and Dixie State University will pick up everything for final registration. Late registrations must be delivered directly to the Concurrent Enrollment Office at DSU by Friday, January 11<sup>th</sup> 2019.

**Only for DSU Online Class Registrations – DUE FRIDAY, JAN. 11, 2019**  
**Please read instructions on attached page before completing the form**

**By signing, we understand that registering for University credit will generate a permanent transcript from which courses cannot be erased unless the student withdraws according to appropriate University policy and within set deadlines. A student signature also allows DSU Concurrent Enrollment staff to talk with parents regarding registration issues.**

Print Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent's Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Registrations will not be processed without all required paperwork.**